

## Quotation Notice

**Name of work: Hiring of Commercial Vehicle 1 No. on monthly basis for one year contract for NHIDCL, GM/DGM (P), PMU-Lawngtlai, Mizoram.**

Bid Security	:	Rs.10,000/- Per Vehicle
Cost of Bid Documents	:	Rs. 500/- Per Vehicle
Time Period	:	One Year

1. Sealed quotations are invited from established, experienced; GST registered and reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned from 17/03/2020 (16:00 Hours) to 07/04/2020 (upto 16.00 Hours). The cost of Bid Document will be Rs.500.00/- (Rupees Five hundred Only) per vehicle and will be paid in the form of Cash/Demand Draft in favor of National Highways & Infrastructure Development Corporation Limited payable at Lawngtlai, Mizoram up to 07/04/2020 which is non-refundable.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned upto 16:00 Hrs. on 07/04/2020 and quotation will be opened on 07/04/2020 at 18.00Hrs. by evaluation Committee constituted for this purpose in the presence of intending bidders.

**NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED BRANCH OFFICE.**

Address:

**General Manager (Projects)**

**NHIDCL PMU Lawngtlai, Mizoram Address:**

**National Highways & Infrastructure Development Corporation Limited**

**4<sup>th</sup> Floor, H. Dohranga Building,**

**Lawngtlai, Mizoram-796891.**

**Contact : +91-9435072039, 7005189678**

## BILL OF QUANTITY

Bid Security : Rs. 10,000/-Per Vehicle  
Cost of Bid Documents : Rs. 500/-Per Vehicle  
Time Period : One Year

Name of work: Hiring of Commercial Vehicle 1 No. on monthly basis for one year contract for NHIDCL, GM/DGM (P), PMU-Lawngtlai, Mizoram.

S. No.	Name of Item	Unit	Qty.	Amount quoted by bidder for vehicle per Month	
				In Figure	In Words
1	Providing, running & Maintenance of vehicle on monthly basis  Scorpio SUV Vehicle/Mahindra TUV 300/Renault Duster (Travel up to 3000 Km per month) as per terms and conditions [for NHIDCL PMU-Lawngtlai].	Vehicle nos.	01		

### Note:

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & condition shall be the part of bid and hence shall be duly signed by the Bidder.
3. The Jurisdiction of vehicle moving is Mizoram and other North Eastern State.
4. The rate applicable for extra Km of travel beyond 3000 Km in a month shall be paid @12/- per Km.
5. GST will be paid by NHIDCL as applicable.
6. Income Tax shall be deducted as applicable.

## **Certificate**

I have understood the scope of work and agreed to the terms and conditions lay down in the notice inviting bids.

**Signature of Authorized Signatory**  
**Name of the Agency with Seal**

**Place.....Date.....**

## **Annexure-‘A’**

**(To be executed on Rs.100 Stamp Paper)**

### **TERMS AND CONDITIONS**

1. The Vehicle preferably should be new or less than one years old and driven not more than 35,000 km. In-case the vehicle is older than 1 year & driven more than 35,000 km, the condition of such vehicle will be verified by PMU-Lawngtlai, NHIDCL. In-case the condition of vehicle is not found satisfactory the Agency has to provide alternate vehicle. However in any case vehicle older than 3.5 years & driven more than 65,000 km will not be accepted.
2. The vehicles should be in good running condition.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
5. The drivers should be having valid driving license.
6. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
7. In the event of any vehicle being off the road for maintenance or on any account of breakdown or on any account of Traffic regulation of city, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided, a penalty of Rs. 2500/-per day for each vehicle shall be affected from the bills of Agency.
8. The Agency should quote their rates on monthly basis. In case of excess km. run in a month, it shall be paid @ 12/- per Km.
9. The Agency should ensure that sufficient fuel is always available for travel.
10. The quoted rates shall be inclusive of taxes & other taxes, if any.
11. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
12. The Agency should submit their bills (in GST Tax Invoice Format) in duplicate along with logbook within 1<sup>st</sup> week of every month for payment.
13. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of one year from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
14. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.

15. The supply of vehicles is initially for duration of one year only from the date of issue of letter of Acceptance Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
16. The Jurisdiction of vehicle moving is Mizoram and other North Eastern State.
17. The successful bidder shall submit all the required documents of vehicle, driver, insurance, GST and PAN etc. execute the agreement within a week after issue of 'Letter of Acceptance' on hundred-rupee bond paper.
18. Amendments, corrigendum, if any, would be hosted on NHIDCL website only.
19. NHIDCL reserves full rights to curtail, modify, halt/cancel, reject any or all offer/s, at any stage without assigning any reasons and no claims of whatsoever nature will be entertained on this account.
20. During the period of contract the NHIDCL can ask the Agency for any additional vehicle as per the additional requirement of NHIDCL. However the rate for the additional vehicle has to be mutually agreed by both parties i.e. NHIDCL & Agency.

## **RESOLUTION OF DISPUTE**

In case of any dispute, the decision of the General Manager(P), NHIDCL, PMU-Lawngtlai, Mizoram shall be final.

## **THE BID SECURITY/EARNEST MONEY**

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000/- per Vehicle in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Aizawl, Mizoram. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 45 days after opening of Bids or issue of LOA whichever is earlier. The Bid Security of the Successful Bidder shall be converted in to Performance Security upon signing of the Agreement. The Bid shall remain valid for a period of 30 days of opening for one year.

The performance Security shall be refunded within one month, after the successful completion of the contract.

## **THE BID SECURITY/EARNEST MONEY WILL BE FORFEITED**

- A. If the Bidder Withdraws the Bid after its submission; or
- B. If the Bidder does not accept the arithmetic correction of the bid price; or
- C. In the case of a Successful Bidder if the Bidder fails to sign the Agreement.
- D. If the Bidder does not give 15 days prior notice for withdrawal of the vehicle.

I accept all the terms and conditions of NHIDCL

**Name, Signature & Seal of Bidder**

## DECLARATION

1. I, .....Son/Daughter/Wife of Shri.....signatory of the company/agency/firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. I indemnify NHIDCL against any loss that may be incurred by NHIDCL due to any act of Omission or Commission by the Driver/Vehicle deployed in NHIDCL, PMU-, Lawngtlai, Mizoram through my Company/Agency/Firm.
4. My Company/Agency/Firm has not been blacklisted/debarred from participating in tender of any Ministry/Department of Government of India and Government of India undertaking in last three years.
5. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /we am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides incurring liabilities towards prosecution under the appropriate law.

Signature of authorized person(s)

Date:

Name:

Place:

Seal:

